

These are the minutes of the Regular Session of the City of Adams, WI held on December 2, 2013 in the City Municipal Building.

Meeting was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner, Administrator Ellisor, Chief Anderson and Street Superintendent Mead.

The Pledge of Allegiance was recited.

Motion by Jensen, second by Suhr to approve the minutes of the meeting held November 18, 2013 as printed. Roll call vote, all voted aye.

Petitions and Communications: None.

Report of Standing Committees:

Finance Committee:

Pending Projects and Project Status: The installation of the Burt Morris Park wind turbine was discussed. Administrator Ellisor explained that most of the park lighting belonged to Alliant Energy so new overhead and accent lighting was being planned for installation to coincide with the wind turbine installation. An estimated \$8,000 from the Park Improvement Capital Fund is being reserved for the park lighting upgrade in the 2014 budget.

City Business Park Development and Status: Administrator Ellisor reported current GEITS Development in regards to the Transfer Station location for collection and processing of solid waste. The Administrator explained that discussions have been initiated with Adams County to coordinate efforts to preserve landfill capacity as well as create and preserve sustainable jobs in the County and avoid taxpayer subsidy of the landfill operation. All waste collected would ultimately go to the waste-to-energy plant that would also create in excess of twenty long term jobs.

Review 2013 Budget Revenues & Expenditures: The budget status was reviewed and was consistent with the budget plan and other anticipated expenditures.

2014 Budget Process: The Committee reviewed the proposed 2014 budget detail for the General Operating, Water and Sewer Utility and Tax Increment Finance (TIF) Funds. The millage rate proposed for 2014 was set at ...which is uniform and consistent with prior years. Administrator Ellisor stated that the 2014 budget is essentially a "status quo" budget with no decrease in services. Major capital investments would be planned around the current developments underway in the City. A three percent increase in Sewer Utility rates was also proposed. The sewer rate increase would actually equate to 2.25% since it would not likely be implemented until the second quarter of the budget year.

Recommendation Relating to AFHS Achievement Partner Commitment:

Motions were made to table the AFHS Achievement Partner Commitment program.

Downtown Development Commission:

Discussion/Review – General Development: A discussion was held regarding the status of the DOT reconfiguring Main Street from 4 lanes to 2 lanes with a middle turn lane and closing off part of Hazel Street.

Update on City/GEITS Development: Within the next few months GEITS will be constructing a building at the Business Park to house waste. This waste will be stock piled for future use at a Waste to Energy plant that will be constructed near the Public Works building. The base of the wind turbine will be installed at Burt Morris Park once the results of the soil boring are analyzed. Bob Berry will be communicating the contractor to place some sort of heat blanket to prevent the ground from freezing as below freezing weather has been forecasted for the next few days.

Discussion Park Activities and Calendar of Events for 2014: A discussion was held regarding the current activities that take place in the area during the Spring and Summer and to make sure Lion's park activities work around them. Looking into constructing a planter box barrier for the Hazel Street closure, similar to that of the ones at the high school. Mayor Baumgartner will be speaking with the local schools band director to discuss the possibility of the kids playing their instruments at the park. Refer park ordinance to Policy and Procedure. Activities other than having bands that were discussed were movie night, silent movie night and game night competition just to name a few. Also, looking into the cost of events tents to be used at the park.

Personnel Committee:

Motions were made to Adjourn from Open Session and Immediately Reconvene in Closed Session for the Purpose of Considering Employment Promotion, Compensation or Performance Evaluation Data s19.85(1)(c) – Administrator and Clerk/Treasurer.

Closed Session: On roll call were member Scott, Jensen and Kierstyn. Others attending were Mayor Baumgartner and Administrator Ellisor.

Discussion Relating to Considering Compensation or Performance Evaluation Data of the Clerk/Treasurer.

Discussion Relating to Considering Compensation or Performance Evaluation Data of the City Administrator.

Motions were made to Adjourn from Closed Session and Immediately Reconvene in Open Session

Open Session: On roll call were member Scott, Jensen and Kierstyn. Others attending were Mayor Baumgartner and Administrator Ellisor.

Recommendation Relating to Considering Compensation or Performance Evaluation Data of the Clerk/Treasurer: Recommendations were made to approve the Compensation and Performance Evaluation Data of the Clerk/Treasurer.

Recommendation Relating to Considering Compensation or Performance Evaluation Data of the City Administrator: Recommendations were made to approve the Compensation and Performance Evaluation Data of the City Administrator.

Report of City Officers:

Mayor Baumgartner: Reported she has accepted a position with GEITS. This was an extremely difficult decision as she had been in her previous position for 26 years. In the Council packets is an opinion letter from Attorney Macy regarding her position as Mayor and the position with GEITS. The conclusion of the letter states per State Statute 946.13; conflict of interest. The position of Mayor is not incompatible with accepting an employment position with an outside company, even when that company does business with the City. At the same time, sufficient separation must be maintained. That means that she would not have any dealing with contract conversations or discussions. Most of the commitments we have made with GEITS were finalized months ago. There is a lot of work to be done to get this company here and up and going. We are about 18 months ahead of schedule with the Waste Energy Plant which means 20 jobs before spring. She asked that if there is anything that Council is aware of coming up to let her know of it.

Administrator Ellisor: Reported they will be meeting with Myrna Diemert from the County Landfill tomorrow. We are 18 months ahead of schedule on the Waste Energy Plant. From the earliest Development Agreement, this was intended to be two years after the original development. It makes sense to pursue in this fashion and start with the Waste Energy Plant first. Everything else is still going to the original plan but this is way ahead of schedule which is a good thing. Working with the landfill will expedite it and create sustainable jobs for all parties and will be a model for all communities to follow. They are looking at building a year's supply of household waste which would be wrapped and cubed stored and have a steady flow when the plant is up and running. This is intended for rural communities and it is a solution that provides energy and a problematic issue to landfills itself.

Police Chief: Reported that bids for the squad car which include SUV and All-Wheel drive are due December 9th. The bids will go before the Safety Committee for recommendation to Council. The squad purchase will need to be placed before December 31st to get the bid price. There will need to be new equipment ordered such as the safety barriers due to the new 2014 makes and types of car. Broken equipment has been sent in for repairs.

Street Superintendent: Reported that the leaf vac went out for the final time today. With the snow holding off, they are catching up on all the annual maintenance. Administrator Ellisor commended the entire City staff for pulling together with all the different directions we have been going the last eight, nine months.

New and Unfinished Business:

Motion by Suhr, second by Scott to Adopt Resolution 2013-14R Relating to the 2014 Budget. Roll call vote; Marti - no, Scott, Suhr, Hilson, Jensen and Kierstyn - aye.

Motion by Marti, second by Jensen to Approve the 2014-2015 Election Inspector Appointments. Roll call vote, all voted aye.

Motion by Marti, second by Kierstyn to Approve Payment of Bills. Roll call vote, all voted aye.

Motion by Marti, second by Jensen to Adjourn from Open Session and Reconvene in Closed Session to Consider Compensation or Performance Evaluation Data of Clerk/Treasurer and City Administrator – SS 19.85(1)(c). Roll call vote, all voted aye.

(Closed Session)

The Closed Session was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner and Administrator Ellisor. Chief Anderson and Street Superintendent Mead were excused.

Discussion was held Relating to Considering Compensation or Performance Evaluation Data of the Clerk/Treasurer and the City Administrator.

Motion by Suhr, second by Hilson to Adjourn from Closed Session and Reconvene in Open Session. Roll call vote, all voted aye.

(Open Session)

The Open Session was called to order by Mayor Baumgartner. On roll call were Alderpersons Hilson, Jensen, Kierstyn, Marti, Scott, Suhr, Mayor Baumgartner and Administrator Ellisor.

Agenda

Motion by Kierstyn, second by Suhr to Approve the Agreement Relating to Clerk/Treasurer Salary and Benefits. Roll call vote, all voted aye.

Motion by Scott, second by Jensen to Approve the Agreement Relating to City Administrator Salary and Benefits. Roll call vote, all voted aye.

Motion by Kierstyn, second by Hilson to Adjourn. Roll call vote, all voted aye.

Respectfully Submitted,
Janet L. Winters, CMC, WCMC, CMTW
Clerk/Treasurer